

Meeting of Church Teachers' College Alumni Association  
Inc.

CTCAAi Annual General Meeting held Saturday July 29,  
2023, via Zoom

#### AGENDA

Establish Quorum:

Quorum was established, as the required number of  
persons (11) were present.

Housekeeping Rules established:

The following housekeeping rules were established:

Keep Microphones muted.

Be respectful in voicing an opinion .

Be concise in making points and always approach the  
chair whenever one needed to speak

Call to Order

The meeting was called to order at 2:20 pm by President  
Mike Andrews

Prayer:

Rev. Franklyn Jackson, member of Batch 11 said prayer.

Welcome

President Michael Andrews extended special welcome to  
all present. He also reminded us that traditions and  
privileges are the glues that hold alumni bodies  
together. He thanked all persons present for their  
continued support and for keeping the CTC flag flying  
high.

Apologies

Apologies were tendered for Ruby Anderson and Dudley  
McLean.

Special Guest Speaker

Our Special Guest Speaker, Father Franklyn Jackson,  
Rector, Church of St. Margaret and Chairman of the  
Board of Directors Church Teacher's College, Batch 11,  
was introduced by President Mike Andrews. Rev Jackson  
thanked the President and the members of the Executive  
on the sterling job, they have been doing. He provided

a detailed synopsis of the strides of the college in its developmental process. He also focused on talking about the 60th Anniversary celebrations.

In his address Rev Jackson reminded us that " Education is the key that unblocks the quagmire of ignorance's in the world". He also asked that we remain committed to helping Church Teachers' College to keep on the upward trajectory. CTC is on the path to becoming a standalone institution, granting degrees soon. The aim is for the college to be on the cutting edge.

The guest speaker was thanked for his invaluable contribution to the AGM's success by Hepburn Davis, who pointed out that that Rev Jackson, was the first Chair of the CTC Board to address the Alumni' AGM, and the first Alum to be Chairman of the CTC Board.

#### Reading, Correction and Confirmation of Minutes of 2022 AGM

The minutes of the 2022 AGM was taken as read. The following corrections were highlighted:

- i. Rev to be removed from Father Franklyn Jackson
- ii. Unavoidably absent vs unavoidable
- iii. Distinguished Alum- Audrey
- iv. Dr. Crossfield vs Crosfield
- v. Consistency in writing dates
- vi. Kiva not Keva

#### Acceptance / Adoption of minutes

The minutes were adopted by Hepburn Davis and seconded by Michael Andrews.

#### i. Matters Arising from Minutes

##### Scholarships

##### NAJASO Scholarship by Muschett Kirk-

An update on this scholarship was needed, this was provided by Mike Andrews: - The STAR Committee worked along with Dr Roy Davidson on fine tuning , and the money was received and distributed to the recipient, Vanessa Williams, a First Year student. This scholarship would last for four years. If funds are available at the end of the four years cycle it would be continued. The name of the Scholarship was actually; Muschett Humanities Award (MHA).

There were other scholarships that were highlighted and were available to needy students at the colleges such as:

KJGH –Early Childhood and Mathematics

Physical Education– to which the late Claudette Jones contributed.

KTLA– Kenneth Thaxter Leadership Award

Mandeville Chapter:

The absence of Dr Devon Crossfield Mandeville Chapter's President was still a concern. It would be handled at the Board level, and a decision taken.

Membership

The matter regarding how to ascertain if members of the association were paid up members or just persons who joined the group was raised. President Mike clarified that all past students at Church Teachers' College are automatically a member of the Alumni Association.

However, the concern should be about identifying paid up members, thus giving them voting rights. Being a member of the group does not allow you to vote, and make decisions, you must be paying your membership fees. The By-Laws need to be reviewed and codified to address this issue.

Payment of membership fee by ZELLE was explored and it was not possible to have a Zelle account for the association as all members of the Board would need to be present at the bank. Additionally, a minimum balance would have to be maintained in the account, both of which were prohibitive, the solution was that a private account should be opened and linked to the main account. A PayPal account was also opened and could be used by everyone who has a credit card. The members in Jamaica could continue to use the NCB account provided. Dorothy Miller raised concerns about not being notified that her membership fee was received by the Mandeville Chapter, this was clarified.

South Florida Picnic:

This was restarted June 24, 2023, in Central Broward

Regional Park. The original venue was under review and there are some management issues. The event was well attended. President Mike commended Pam and her team for working hard in the face of managing crowd challenges and working tirelessly to ensure the success of the event.

ii. Reports of Various Committees  
Chaired by Hepburn Davis- 1st Vice President  
Ground Rules:

Reports would be presented, and questions would be accommodated at the end.

All reports need to be adopted and seconded.

Principal's Report:

For the first there was no report from the Principal of Church Teachers' College

Mandeville Chapter:

There was no report from the Mandeville Chapter as both Dr. Crossfield and Dudley McLean were absent.

Membership Report:

It was reported that there were 33 international paid-up members, which was considered very low. There was the need to drill down into the matter so these figures could be increased. It was noted that while there were many persons on the Facebook page it was not resulting in membership fees. Dorothy Miller encouraged the team to put strategies in place to start a membership drive. Statistics presented showed that the Mandeville Chapter had tripled their membership. The Mandeville team was commended by Crouse Campbell for the hard work that was done.

It was noted by Ale Wilson chair of the Membership Committee that the Board of Directors was not invited to the last Valedictory Service, yet we have scholarship benefactors who were graduating. This would be addressed with the Chairman of the College Board by President Mike, since he has pledged his support for the Alumni Association.

Adopted by Mike Andrews, seconded by Dorothy Miller

#### STAR Committee Report:

This report was presented by Mike Andrews. Marilyn was commended for her continuous leadership of the committee. The highlighted scholarship this year was the Muschett Humanities Award. Liz invited members who were financially able to offer scholarships. Although there were established criteria for each scholarship, there were times when the criteria were waved in special circumstances. Most scholarships are academic performance based. There was constant communication with recipients, and additional support is ongoing.

Adopted by: Barry Farquharson

Seconded: Juley Wynter-Robertson

#### Other Reports

The President noted that in the interest of time all other reports were posted on the website and members were asked to visit the site and read these reports and provide feedback.

#### iii. Election of Officers 2023-2025

The following positions were voted as follows:

1st Vice President, Hepburn Davis nominated by Mike Andrews, Seconded by Dr Elton Hylton, there were no other nominations.

Secretary, Juley Wynter-Robertson - nominated by Hepburn Davis, seconded by Barry Farquharson -unopposed.

Treasurer- Barry Farquharson, nominated by Pam Rose, seconded by Errol Tomlinson

Juley Wynter-Robertson moved a motion to return the Other Directors embloc and was seconded by Dorothy Miller. Whomever becomes the President of the Mandeville Chapter will automatically become a member of the CTCAAi Board of Directors.

#### iv. Adjournment

A motion for adjournment was moved by Hepburn Davis at 6:07 pm and seconded by Errol Tomlinson.

Electronic recording by: Michael Andrews  
Prepared by: Juley Wynter-Robertson

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Juley Wynter-Robertson

Michael Andrews

Secretary  
President